

THE CARAVAN CLUB – SUFFOLK CENTRE
MINUTES OF MEETING HELD AT HINTLESAHM
Wednesday 10th February 2010

Present

Chairman	Derek Pannell	DP
Vice Chair	Brian Southgate	BS
Vice Chair/Webmaster	Trevor Smith	TS
Secretary	Tracy Totman	TT
Treasurer	Janet Dobson	JD
Equipment Sales	Gary Maples	GM
Rally Secretary	Nigel Berry	NB
Junior Crewe	Denis Mattocks	DM
Publicity	Janice Kent	JK
Committee Support	John Payne	JP

- 1.0 Apologies for Absence** **ACTION**
- 1.1 Alan Green Sheena McCartney Rosanna Waterson and Darren Fitch
- 2.0 Previous Minutes**
- 2.1 Proposed by Brian Southgate and Seconded by Denis Mattocks
- 3.0 Matters Arising**
- 7.3 The fire extinguishers can be taken to Fire Power on Foxhall Road in Ipswich. DM happy to take them to be disposed of. There are 6 extinguishers to go not 2 as stated in last minutes.
- 18.3 JP reported that fire extinguishers should not be used people who are not trained to do so. The fire service have said that members should leave their caravans ASAP, to disconnect the electric if possible and turn off the gas supply if safe to do so. JP to submit a piece in the newsletter advising members what they should do in the case of a fire.
- 16.2 JD stated that the accounts form could be accessed on the website but could not be sent electronically. It was there for marshals to download if they needed it.
- 4.0 Chairman's Report**
- 4.1 DP reported that he had attended the Burns night rally which had been a great success. Unfortunately the Saxstead Rally had to be cancelled due to snow.
- 5.0 Vice Chair Report**
- 5.1 BS had nothing to report but had attended the Burns Night Rally.
- 5.2 TS had nothing to report.
- 6.0 Treasurers Report.**
- 6.1 JD stated that she had had the accounts back from the auditors and they were ready to be signed off by DP.

- 6.2 Centre fund balance stood at £13,404, end of year balance was £3858
Equipment sales £110 sales were up. The club grant was £1850. In 2009
there were 52 rallies held and £1191 was received from members paying
admin from those rallies.
- 6.3 DP thanked Janet for all her hard work over the past year.
- 7.0 Secretary Report.**
- 7.1 Membership stood at 1222 members down 15 from last month. TT reported
that she was still experiencing difficulty dealing with the membership as the
caravan club still had not managed to sort out their problems with the
system. TT had requested an electronic membership from the Caravan Club
but this still had not arrived. Rally books are being sent as quickly as
possible.
- 7.2 The label run for the distribution of the Caravan Club Magazine was
incorrect so many members would not receive the latest edition of the
magazine.
- 7.3 The National sports team entry forms had arrived and it was agreed to enter
and cancel nearer the time for anything we were unable to raise teams for.
DP stated that he would like to be CLO and this was agreed.
The Top Centre quiz had also been entered.
- 7.4 TT had received information about the caravan driving course that is to be
held at Writtle College. Anyone interested TT has information.
- 7.5 DP thanked TT and her husband David for sending out all the rally books in
December.
- 8.0 Rally Secretary Report.**
- 8.1 NB stated that all the rally packs had been sent out to Marshall's and the rest
would be distributed at the Natter and Chatter Meeting.
- 8.2 The AGM for 2011 was provisionally agreed to be 7th 8th and 9th October
weekend.
- 8.3 There is a need to put on more rallies, as rallies are getting full up early. We
need to encourage some new blood too hold rallies.
- 9.0 Equipment Sales**
- 9.1 All year pointers were green despite GM ordering mixed colours.
- 9.2 GM had sorted out boxes of equipment to sell for DP, BS and TS
- 9.3 GM needed to order metal hard ground pegs, caravan cleaner and red pegs.
- 10 Rally Equipment**
- 10.1 No report
- 11.0 Sports Officer**
- 11.1 5 Centres tug of war competition to be run by Suffolk Centre.
The regions sports officers were to have a meeting.
- 12.0 Registration Secretary**
- 12.1 Nothing to report.

- 13.0 Publicity**
13.1 JK was asked to look at the Suffolk Centre Information leaflet to update but she found it was satisfactory as it is.
13.2 The East Anglian Daily Times, have an information and events page and JK suggested that we put forward some of our events and rallies on a monthly basis. The committee agreed.
- 14.0 Junior Crew**
14.1 Jodie and Charlie Banning had won the David Totman Trophy, which would be presented at the Natter and Chatter. The Junior Crew plaques had been ordered and would be presented at the meeting also.
- 15.0 Newsletter**
15.1 Not present to report but had newsletters ready for the Natter and Chatter.
- 16.0 Webmaster**
16.1 TS gave TT a copy of the disc from the website to keep.
16.2 TS had completed a tidy up of the WebPages.
- 17.0 Advertising**
17.1 Not there to report.
- 18.0 AOB**
18.1 DP reported that the horses that are presented when a rallier has completed 500 rallies are now unavailable. There is one left at the shop and it was agreed that this should be purchased and we sourced another supplier.
18.3 DP asked if any committee member would like to take the Chair at the Maggot Drowning Rally and the Easter Country Music Rally.
18.4 DP wished to have a discussion about the way that we distribute the rally books. There were several suggestions, it was agreed that we needed to update the way that the books were sent out but there was no overall agreement as to the way forward.
- Date of next meeting**
Wednesday 10th March 2010
Meeting closed at 9.10p.m.