

## MINUTES

Wednesday 2<sup>nd</sup> February at Hintlesham

Present

Chairman           Derrick Stammers  
Vice-Chairman   Derek Pannell  
Secretary         Anthea Southgate  
Margaret Calvesbert  
Colin Clarke  
Janet Hazell  
Brian Southgate  
Sheena McCartney  
Rosanna Waterson  
Bob Waterson  
Chris Sanderson  
Denis Mattocks  
Trevor Smith

The Chairman welcomed everyone to the meeting also Trevor Smith our webmaster

Apologies for absence were received from David Totman and Janet Dobson.

### 1. SIGNING OF PREVIOUS MINUTES

Proposed by Margaret Calvesbert and seconded by Brian Southgate

### 2. MATTERS ARISING

- Sheena had a query regarding agreeing or voting at meetings, we usually agree to matters when the general opinion of everyone seems to be the same, if several members disagreed we would put it to the vote.
- Admin grant was within the band starting with 901 members upwards this was how the grant of £1,600 was reached.
- Easter rally is back on at Kessingland
- Burns night venue, Colin is still looking for suitable venue.
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3. FINANCE Janet was not at the meeting but sent a short note re lottery licence which was read out.

4. EQUIPMENT SALES Margaret Calvesbert

- a. centre mugs in stock, reduced to £1 to clear.

-Rally bear key rings, agreed we should order some and sell them at £1.95 each.

5. RALLY EQUIPMENT Brian Southgate

- Fire extinguishers repaired and re-charged where needed
- Electric boilers to be serviced April, gas next month

6. RALLY PROGRAMME David Totman was not present at meeting

Anthea said that we must start addressing the issue of new marshals for rallies, we should encourage new people to work alongside present marshals probably using the buddy system..

Trevor said that he would probably be prepared to marshal in 2006

7. MEMBERSHIP Anthea said we are getting new members 3or 4 a week, phone calls asking what we do. Rally books are all out now, many thanks to everyone who helped with this mammoth task, and to those members who delivered books by hand

8. NEWSETTER. Denis said the newsletter is coming together well, should be ready for the natter and chatter, as always contributions are needed.

- Hopefully in the future members will be able to email copies of the newsletter from the web page, thus saving us on printing copies.
- Thanks to Denis for co-ordinating the news.
- A big thank you to Kim for all her work putting the magazine together.
- Good idea to have E-mail forms at the natter and chatter.
- Permission is needed to print photographs of children .

9. SPORTS OFFICER Rosanna and Bob. Have been negotiating sponsorship for football kits and netball bibs.

- There appears to be only 1 netball skirt Derrick will make enquiries.
- Costs have been worked out for volleyball and footballs, Proposed by Anthea and seconded by Janet all in agreement to purchase 2 footballs and 2 netballs ready to practise for the National rally

10. JUNIOR LIASON. There has been another volunteer to go on the junior Committee Darrell Tyler, Denis to try and make contact.

11. THE NATIONAL RALLY

we need 2 marshals to site vans agreed we ask Terry Youngs and David Gomershall.

- Sheena outlined and showed us plans for the decorated car competition which was to be a gypsy caravan and horse based on the front cover of the rally book, children to have hobby horses which they will hopefully make themselves at some point, possibly Hintlesham rally. Help need to build gypsy caravan from plans. We might possibly need to hire 2 costumes for the horses at a cost of £50. Proposed Chris seconded Denis. Unanimous vote.

- Suffolk banner will be needed, could use centre table cloth

12. PUBLICITY Chris has written to 9 dealers in our region inviting them to send details of their dealer days and promotions, no response to date

- Tips and ideas for newsletter
- Trevor had enquiries regarding details of folding caravans through the web site found out all he could to help and passed on information.
- Chris will bring post box to natter and chatter for return of rally survey forms.

13. CHARITY Colin has been looking into ideas through make a wish charity. Lots of ideas among them, auction of promises, raffles, Colin to do a presentation at the natter and chatter.

14. WEBMASTER Trevor gave the committee a web report outlining everything he had done on the web page. Trevor has briefly:-

- taken over as Webmaster on 8<sup>th</sup> December 2004.
- Reviewed the web site (pages, images and interconnecting software]
- With the help of Derrick and Janet. have arranged web hosting services for the Centre
- The 2004 pages have been updated checked and uploaded to the new live site, new documentation is available to support the Suffolk Centre Web.
- Chris proposed thanks to Trevor for the many hours he had put in on the web site.
- Trevor said it had been a team effort, thanks must go to Derrick and also to Janet for the tricky negotiating she had done
- Old Suffolk lines to be taken off.
- Thanks must go to David Blackistone perhaps a thank you gift would be appropriate, Anthea to look for ideas for gift.

15. REGIONAL MEETING.

- 2007 Centenary of Caravan Club, one centre will have the main organising with delegated help from other centres, with the accounts going through the centres books. It will be an amalgamated effort.
- Racecourses are asking for rallies on their sites Yarmouth being one of them.
- Next regional forum September 17<sup>th</sup> at Chelmsford, last forum was thought by Derrick to be valuable.
- Paul Wade coming to natter & chatter to give presentation on what a region is.
- Can we publicise 5 centres rally.
- V.A.T. Caravan Club looking into whether we should be charging vat on food which has vat on.
- Clear up operation on Mildenhall site on 11<sup>th</sup> to 13<sup>th</sup> March volunteers needed. This site and a few others are run by volunteers £5 a night.
- 2007 (National) add to be at Blenheim Palace.

15. CORRESPONDENCE letters from:- Caravan Club

- i. money invested with caravan club 5% and tax free
- 4 Bs must be applied for by centres.

- Thank you letter from Marie Herring for money sent to hospice in memory of John, she has booked a few rallies.
- Other centres not putting enough postage when they send rally books to us so we have to pay.
- Denis has details re: insurance for children on floats £80 each event
- Thorpeness might need to consider this, defer to next meeting.

#### 16.ANY OTHER BUSINESS.

- special thanks to everyone for help at children's xmas party
- each committee starts afresh rules to be changed at AGM
- rallies that need to be attended to stand for committee will be passed as 8 at AGM, although in rally book states 8.
- Margaret to plug tuck shop at natter & chatter.
- Committee reminded that raffle prizes for natter & chatter draw to raise funds to pay for the production of the News Letter through the year
- Ask Janet to get new marshal plaque books.

Meeting closed at 10.35.

Date of next meeting 2<sup>nd</sup> March.

Signed at the next Meeting  
By the Chairman.

Derrick Stammers

Future meeting dates, 6<sup>th</sup> April, 11<sup>th</sup> May, 8<sup>th</sup> June, 6<sup>th</sup> July.