

**THE CARAVAN CLUB – SUFFOLK CENTRE**  
**MINUTES OF MEETING HELD AT HINTLESAHM**  
**Wednesday 9<sup>th</sup> December 2009**

---

**Present**

|                        |                  |           |
|------------------------|------------------|-----------|
| Chairman               | Derek Pannell    | <b>DP</b> |
| Vice Chair             | Brian Southgate  | <b>BS</b> |
| Vice Chair/Webmaster   | Trevor Smith     | <b>TS</b> |
| Secretary              | Tracy Totman     | <b>TT</b> |
| Treasurer              | Janet Dobson     | <b>JD</b> |
| Equipment Sales        | Gary Maples      | <b>GM</b> |
| Rally Secretary        | Nigel Berry      | <b>NB</b> |
| Registration Secretary | Sheena McCartney | <b>SM</b> |
| Publicity              | Rosanna Waterson | <b>RW</b> |
| Junior Crewe           | Denis Mattocks   | <b>DM</b> |
| Rally Equipment        | Darren Fitch     | <b>DF</b> |
| Publicity              | Janice Kent      | <b>JK</b> |
| Committee Support      | John Payne       | <b>JP</b> |

- 1.0** **Apologies for Absence** **ACTION**  
1.1 Alan Green and Christopher Stammers
- 2.0** **Previous Minutes**  
2.1 Proposed by Gary Maples and seconded by Brian Southgate
- 3.0** **Matters Arising**  
7.3 DP stated that with reference to the incident at Thorpeness, the advise of the Caravan Club re this matter had been taken.  
TT stated that she had no reply from Marshals. SM said that the marshals had contacted her as they had been upset by the letter they had received.  
The matter was discussed.
- 18.6 It was agreed that with regard to the 500 rally gift to David and Marcia Gomersall, they could have a horse or a donation to the value of £40
- 4.0** **Chairman's Report**  
4.1 **DP** reported that he had attended the Children's Christmas Party rally, which had been a great success. Snetterton had been enjoyed by all.  
4.2 Cedric Milner had died, he was Vice Chairman of the Caravan Club
- 5.0** **Vice Chair Report**  
5.1 BS had attended the Regional AGM rally  
5.2 TS had nothing to report.
- 6.0** **Treasurers Report.**  
6.1 The rally marshal packs had been completed and passed onto NB  
6.2 Bank balance £6513 Junior fund stood at £845.85. Special fund £750  
Charity fund £10

6.3 JD requested that GM undertook a stock take of equipment during December. Equipment sales had made a profit of £91.00 but may be less at the end of year depending on the result of the stock take. There would be no need to raise prices.

6.4 Committee Guidance notes completed

6.5 DP had not been able to get proof of indentity from his bank for the auditors. JD to speak with Auditors.

**7.0 Secretary Report.**

7.1 Membership stood at 1214 down 23. New members had increased 162 since March.

7.2 The label run for the distribution of the rally books was not correct. Have requested new run.

7.3 TT reported that she had enquired with the Caravan Club about the use of Fire extinguishers at Thorpeness and the planning permission. There is no clause in the planning permission stating anything about fire extinguishers.

It was then decided to keep four extinguishers for larger rallies where there was need and the other two to be disposed of. DM and JP to investigate how to environmentally dispose of the extinguishers.

DM  
JP

7.4 TT had received a Xmas card with a rally list printed inside and passed it around the committee for comments as to whether they felt it was an idea that the Suffolk Centre could consider. There was a discussion and it was decided against the idea.

**8.0 Rally Secretary Report.**

8.1 1000 rally books ready for distribution the rest to come in approximately 1/52

8.2 It was requested that the web site did not go live with the 2011 rally programme until after Christmas next year.

8.3 DP thanked NB for all his hard work with putting the rally book together.

8.4 BS stated that the South Essex Charity Rally would be a £40 fee that was to be paid in advance.

8.5 TT brought up various ways other centres distributed their rally books and wondered if there was a better way that Suffolk could do this. There was a discussion but no decision made.

**9.0 Equipment Sales**

9.1 There were some equipment monies to pay in to bank.

9.2 Rally year pointers had been ordered.

- 9.3 To round up equipment prices to make it easier for change.
- 10**  
10.1 **Rally Equipment**  
Flagpole had arrived.
- 10.2 Equipment was being collected in. 5MPH signs to be put on higher poles to see if helped with speeding ralliers.
- 11.0**  
11.1 **Sports Officer**  
No report.
- 12.0**  
12.1 **Registration Secretary**  
Nothing to report.
- 13.0**  
13.1 **Publicity**  
Would like to distribute What's on Leaflets to local tourist offices, JK asked DP if the region would fund the postage. DP to take to regional meeting.
- 14.0**  
14.1 **Junior Crew**  
58 children had booked the children's xmas party but several had not turned up. Andy the Clown had been booked again for next year.
- 14.2 Junior Crew passports were in.
- 15.0**  
15.1 **Newsletter**  
Nothing to report.
- 16.0**  
16.1 **Webmaster**  
There would be a page per rally on the website.
- 16.2 Rally marshals finance forms were to be put on website for anyone wishing to do their rally accounts electronically.
- 16.3 Face book comments to be posted on website.
- 17.0**  
17.1 **Regional Meeting report.**  
Boat trip had made 57p profit.
- 17.2 London to Brighton cycle ride will be taking place again. 3 teams to be entered from the Caravan Club.
- 17.3 War rooms trip full.
- 17.4 There was to be entertainment in the bars as well as the marquees at the National this year.
- 17.5 There would be guidelines sent from the CC about how to compile your centre rally books.
- 17.6 Derrick Stammers was the new Chairman of the Region and John Rutter the new Vice Chairman.
- 17.7 The region were asking for ideas for events for 2011
- 17.8 Mid Anglia centre were hoping to put on a Dinner Dance in December

2010.

NE centre running Golf rally near Chelmsford.

17.9

Minutes of regional meetings not to go on website.

**18.0**

**AOB**

18.1

JP voiced his concerns about the fire buckets about appropriate use of water in the case of a fire. Each caravan should have its own fire extinguisher and fire blanket. JP to take on role of advisor to the committee and members due to his experience as a fireman.

18.3

DP presented Sheena McCartney and Rosanna Waterson with their Committee thank you plaque as they had not been at the AGM

18.4

DP had a few members having problems booking on rallies as they were full straight after the AGM. They had been a rise in members rallying and this had been seen by most centres up and down the country. Any Suffolk Member could book on the following years rallies at the AGM. Any member not attending the AGM could obtain a list of the rallies by sending their apologies to the Centre Secretary who would post them a copy after the AGM meeting. It had been felt by some that slips had been accepted before the AGM. DP did not feel that this was the case and that it was just rally popularity and the rise in membership that was causing the problems.

**Date of next meeting**

Wednesday 10<sup>th</sup> February 2010

Meeting closed at 9.10p.m.